

**Application for New Construction**

*An incomplete or illegible application will not be processed. The application fee must be paid at the time the application is submitted. Please allow 2-3 business days for applications to be processed. A WDCA permit will be issued once an application has been approved. All permits must be posted at the property in plain view from the street. An enforcement fee may be assessed should a permit not be properly posted.*

**Date Submitted:** \_\_\_\_\_ **Wild Dunes Property Address:** \_\_\_\_\_

**Date to begin construction:** \_\_\_\_\_

**OWNER INFORMATION**

Owner's Name: \_\_\_\_\_

Main Contact Number: \_\_\_\_\_ Secondary Number: \_\_\_\_\_

Email address: \_\_\_\_\_

**CONTRACTOR INFORMATION**

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Main Contact Number: \_\_\_\_\_ Secondary Number: \_\_\_\_\_

Email address: \_\_\_\_\_

**ARCHITECT INFORMATION**

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Main Contact Number: \_\_\_\_\_ Secondary Number: \_\_\_\_\_

Email address: \_\_\_\_\_

**ARC FEE**

Heated and screened total square footage: \_\_\_\_\_

\$ \_\_\_\_\_ ARC fee paid (\$50 per 100 square feet or \$1,000; whichever is greater)

New construction deposit paid (\$15,000)

\$ \_\_\_\_\_ Tree mitigation fee paid

**ROOMS**

Number of bedrooms \_\_\_\_\_ Full baths \_\_\_\_\_ Half baths \_\_\_\_\_

**SQUARE FOOTAGE**

Living area (heated):

First floor \_\_\_\_\_

Second floor \_\_\_\_\_

Third (if applicable) \_\_\_\_\_ Total: \_\_\_\_\_

Screened / covered porch \_\_\_\_\_

Pool (if applicable) \_\_\_\_\_

Driveway / walkway \_\_\_\_\_

Decks \_\_\_\_\_

Other \_\_\_\_\_

**LOT COVERAGE (square footage)**

Footprint of house to edge  
of roof overhangs \_\_\_\_\_

Covered porches \_\_\_\_\_

Other (i.e. garage, gazebo) \_\_\_\_\_

Driveway Total \_\_\_\_\_ if pavers @ 50% \_\_\_\_\_

Walkway Total \_\_\_\_\_ if pavers @ 50% \_\_\_\_\_

= Total impervious square footage \_\_\_\_\_

Lot size \_\_\_\_\_

Total % lot coverage \_\_\_\_\_

**TOTAL HEIGHT**

Highest elevation of centerline of road  
or lowest area within building footprint \_\_\_\_\_

Starting slab elevation (a) \_\_\_\_\_

First floor level \_\_\_\_\_

Second floor level \_\_\_\_\_

Third floor level (if applicable) \_\_\_\_\_

Highest roof ridge (b) \_\_\_\_\_

Overall height (b minus a) \_\_\_\_\_

**TREE MITIGATION**

Protected species (hardwoods, oaks):

Number of inches (DBH) to be removed \_\_\_\_\_

Number of inches (DBH) diseased or deceased\* \_\_\_\_\_

Total number of inches to be mitigated \_\_\_\_\_

Total cost of mitigation (\$250/inch) \_\_\_\_\_

Ornamentals (palmettos, palms):

Number of inches (DBH) to be removed \_\_\_\_\_

Number of inches (DBH) diseased or deceased\* \_\_\_\_\_

Total number of inches to be mitigated \_\_\_\_\_

Total cost of mitigation (\$300/tree) \_\_\_\_\_

Total mitigation cost \_\_\_\_\_

\* Tree assessment letter from a certified arborist is required

**EXTERIOR MATERIALS**

	<b>Material Name</b>	<b>Manufacturer</b>	<b>Color</b>
Siding	_____	_____	_____
Foundation	_____	_____	_____
Lattice/louvers	_____	_____	_____
Window trim	_____	_____	_____
Roofing	_____	_____	_____
Shutters	_____	_____	_____
Fascia/soffit	_____	_____	_____
Porch/deck	_____	_____	_____
Stairs	_____	_____	_____
Handrails	_____	_____	_____
Columns	_____	_____	_____
Garage doors	_____	_____	_____
Front door	_____	_____	_____
Driveway	_____	_____	_____
Walkway	_____	_____	_____
Other	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

**CHECKLIST FOR SUBMITTAL TO ARC**

- Site plan showing:
  - Elevation of centerline of road     Starting slab elevation     Lot coverage calculations
  - Property lines     Setbacks     OCRM critical line (if applicable)
  - Topography and drainage     Tree survey (tees to be removed marked with "X")
  - Footprint of house including roof overhangs     All structures (i.e. pools, decks, porches, garages)
  - Driveway     Walkway     Fence
- Elevation drawings (front, rear, left and right side)
  - Starting slab elevation     Heights to each floor and highest roof ridge
- Floor plans
- Landscaping plan

**Contractor Agreement**

For and in consideration of permission and as a prerequisite to performing construction work at Wild Dunes, this is to certify that I have read and understand the Contractor Guidelines along with the Wild Dunes Community Association Architectural Review Committee's Standards; and I agree that I, my employees and workmen, and subcontractors and their employees will abide by the guidelines and I will take prompt corrective action on any items noted on the periodic Architectural Review Committee site inspection reports. I further agree that any changes that occur to the plans as submitted and approved for this permit must be submitted to the ARC before implementation.

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Contractor Signature \_\_\_\_\_ Date \_\_\_\_\_

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Owner Signature (or representative) \_\_\_\_\_ Date \_\_\_\_\_

*Should you have any questions please contact:  
Jacob Hildebrand, Community Property Manager  
843.886.8847 ~ email at arc@wilddunesowners.org*